

COVID-19 EVOKE PROJECTS SITE POLICY

The health and safety of Evoke Projects clients, contractors and employees continues to be our priority. With the emerging incidence of COVID-19 across Australia, we have implemented several precautionary measures to help minimise the possible spread of the virus and ensure we can continue to service our clients effectively.

Fit-out works will continue to take place on our sites. We encourage all our employees and contractors to keep themselves up-to-date on COVID-19 information and observe our COVID-19 Site Policy.

As per the Australian governments' advice, all persons should put their own (and others) health first and not attend site if they feel unwell with a cough, fever or other respiratory symptoms. If you have been overseas, in the past 14 days or have had close contact with someone who has travelled overseas, please refrain from attending our site and refer to the isolation guidance from the Australian Government Department of Health.

If you test positive for Coronavirus or in contact with someone with Coronavirus; immediately phone or email your manager / supervisor who will notify all other parties you may have had contact with, or who may be in the same situation.

Site Signage

Evoke Projects COVID-19 Policy poster will be displayed at the entry point on site. The poster outlines COVID-19 symptoms and actions on how to minimise the spread of the virus, including some of the below information.

Interaction of Individuals

Minimise face to face interaction, instead, keeping a 1.5 metre distance between you and other people whenever possible and avoid hand shaking or embracing/touching of any kind. Preferred method of communication is via Email, Phone and/or Video conference. Individuals are to separate at the workplace and work areas where possible.

Hygiene

Hand hygiene is the best defense against most viruses. This includes:

- Wash your hands frequently with soap and water or clean hands with an alcohol-based hand sanitiser.
- Cough and sneeze into your elbow.
- Avoid physically touching surfaces or others.

Should I wear a face mask?

While the use of masks can help to prevent transmission of disease from infected patients to others, masks are not currently recommended for use by healthy members of the public for the prevention of infections like coronavirus.

Isolation at home

All people who arrive in Australia from midnight 15 March 2020 or think may they have been in close contact with a confirmed case of coronavirus, are required to self-isolate for 14 days. We will extend isolation to people are sick and have a cold.

Symptoms

Symptoms range from a mild cough to pneumonia. People with COVID-19 may experience:

- Fever
- Flu-like symptoms such as coughing, sore throat and fatigue
- Shortness of breath

Should you display any of the above symptoms, you are required to leave the site/premises and self-isolate until it is proven that you are not infected.

If you think you may be at risk of infection of coronavirus

If you think that you may be at risk of infection of coronavirus, please take the following steps:

- Raise this with the Site Manager/Project Manager immediately
- If you are not fit for work due to developing symptoms within 14 days of arriving in Australia, or within 14 days of last contact of a confirmed case, you should arrange to see your doctor for urgent assessment, and follow the medical advice to remain isolated for 14 days.

More information

For the latest advice, information and resources, go to www.health.gov.au.

Call the National Coronavirus Help Line on 1800 020 080. It operates 24 hours a day, seven days a week.

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